

# Trindel Insurance Fund

Alpine~Colusa~Del Norte~Lassen~Modoc~Mono~Plumas~San Benito~Sierra~Sutter~Trinity

A Joint Powers Authority Established in 1980

[www.trindel.org](http://www.trindel.org)

**PRESIDENT**  
Chester Robertson

**VICE-PRESIDENT**  
Nate Black

**SECRETARY**  
Van Maddox

## MEETING OF MINUTES

### I. Roll Call

#### Call to order

A meeting of the Trindel Insurance Fund Board of Directors was held via teleconference 1(872)240-3212 access code 138-425-709#. On May 28th and May 29th 2020. The meeting began at 1:00pm May 28th, and President Chester Robertson presided over it.

#### Attendees:

##### May 28th, 2020

Alpine County Nichole Williamson  
Colusa County Kaline Moore  
Del Norte County Cathy Hafterson  
Lassen County Tony Shaw  
Modoc Chester Robertson  
Plumas County-Roberta Allen  
San Benito-Edgar Nolasco  
Sierra County-Van Maddox  
Sutter County-Nate Black, Jason Claunch,  
Trinity County-Richard Kuhns (late arrival)  
Trindel-David Nelson  
Trindel Melissa Robinson

##### May 29th, 2020

Alpine County Nichole Williamson  
Colusa County Kaline Moore  
Del Norte County Cathy Hafterson  
Lassen County Tony Shaw  
Modoc County-Chester Robertson  
Sierra County-Van Maddox  
Sutter County-Nate Black, Jason Claunch  
Trinity County-Richard Kuhns  
Trindel David Nelson  
Trindel Melissa Robinson  
Plumas County Roberta Allen late arrival  
Edgar Nolasco San Benito late arrival

#### Members not in attendance:

##### May 28th, 2020

Mono County

##### May 29th, 2020

Mono County

### II. Public Comment

No Public Comment

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## III. Consent Calendar

- a. Approval of Minutes, January 16<sup>th</sup> & 17<sup>th</sup>, 2020

**A motion to approve the minutes of the previous January 2020 meeting made by Van Maddox of Sierra County, Seconded by Edgar Nolasco of San Benito County. Motion carried with 8 ayes in favor, 1 abstention \***

**President, Chester Robertson announces/recommends/requests approval from the board to move agenda item V.c. Programs-Budget & Salary Schedule for all programs, after item VII.a. Closed session- Conference with Labor Negotiators.**

**Motion to approve the movement of agenda Item V.c. Budget & Salary Schedule for all programs after item VII.a. Closed session-Conference with Labor Negotiators made by Van Maddox of Sierra County, Seconded by Nate Black of Sutter County. Motion carried with 9 ayes in favor.**

## IV. Reports

- a. Committee Reports

**David Nelson, Executive Director informed the Board that there was nothing to report from the Workers' Compensation Pool Claims Review Committee.**

- b. Staff Reports

**David Nelson, Executive Director presented staff reports for Loss Prevention, Liability & Property, Workers' Compensation and Administration. (Cares Conversation)**

**Richard Kuhns, County of Trinity arrived.**

- c. Treasurers Report

**David Nelson, Executive Director presented Treasures report.**

## V. Programs

- a. WC pooling layer MOU for 2020-2021

**David Nelson, Executive Director presented updated Memorandum of Coverage for the Workers' Compensation pooling layer. A motion to approve MOU made by Richard Kuhns of Trinity County, Seconded by Van Maddox of Sierra County. Motion carried with 10 ayes in favor.**

- b. W/C Out of State off Duty Peace Officer Injury

**David Nelson, Executive Director presented recommendation for a Workers' Compensation MOU for off duty injured Peace Officers. Discussion held and direction given to send out copies to all members and alternates of the board.**

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- c. Budget and Salary Schedule for all Programs  
Item tabled until after closed session.
- d. Program Ideas and Projects  
David Nelson, Executive Director presented the board with new ideas for safety fund expenditures, onsite counsel, liability excess program, remote working, and a claims portal summary page. Informational only.  
(Break 2:50pm to 2:55pm)
- e. Adopt return of funds calculation  
David Nelson, Executive Director presented return of funds. A motion to approve workers comp return of funds and revised liability and property funds all with necessary adjustments to include actual numbers, made by Van Maddox of Sierra County, Seconded by Roberta Allen of Plumas County. Motion carried with 9 ayes in favor.
- f. Program Premiums  
David Nelson, Executive Director presented program premiums. Everyone currently at 70 percent confidence level in all programs except the workers' compensation pooling layer, which is at 80 percent. A motion to approve Program Premiums with recommended action, members can individually request higher confidence levels made by Nate Black of Sutter County, Seconded by Cathy Hafterson of Del Norte County. Motion carried with 10 Ayes in favor.

## VI. General Business

- a. Check Register & Invoices  
Check Registers and Invoices- A motion to approve the check registers and invoices for the third quarter of the 2019-20 fiscal year made by Kaline Moore of Colusa County, Seconded by Cathy Hafterson of Del Norte County. Motion carried with 10 ayes in favor.
- b. Third Quarter Budget and Financial Statements for Fiscal Year 2019/2020.  
David Nelson, Executive Director reviewed statement of Net Assets, Statement of Revenues Expenses and changes in Net Assets and Budget to Actual as of 3/31/2020. Informational only.
- c. Authorize Treasurer Duties  
Motion made by Nate Black of Sutter County, Seconded by Tony Shaw of Lassen County to authorize Treasurers duties for the fiscal year 20-21. Motion carried with 10 ayes.

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d. Investment Policy

David Nelson, Executive Director reviewed Investment policy and made recommendation for future policies to extend the duration of investments to capture a better return. Motion made by Van Maddox of Sierra County, Seconded by Nichole Williamson of Alpine County. Motion carried with 10 ayes.

e. Conflict of Interest Code

David Nelson, Executive Director reviewed Conflict of Interest Code. A motion to approve the Conflict of Interest Code with necessary changes made by Nate Black of Sutter County, Seconded by Cathy Hafterson of Del Norte County. Motion carried with 10 ayes in favor.

f. Temporary Telecommuting Policy

David Nelson, Executive Director reviewed Temporary Telecommuting Policy put in place at the start of the COVID-19 Pandemic. A motion to approve the Temporary Telecommuting Policy with retroactive date March 15, 2020 made by Tony Shaw of Lassen County, Seconded by Van Maddox of Sierra County, Motion carried with 10 ayes in favor.

g. Contractors Evaluations

David Nelson, Executive Director asked board members for evaluations and feedback regarding current contractors.

h. Election of Officers

A motion was made to appoint the existing slate of officers' Chester Robertson President, Nate Black Vice President, and Van Maddox Secretary. Motion made by Cathy Hafterson of Del Norte County, Seconded by Nichole Williamson of Alpine County. Motion carried with 10 ayes in favor.

i. Future Meetings

Next meeting scheduled for September 24<sup>th</sup> and 25<sup>th</sup> 2020 in Mono County. January meeting scheduled to be held in Sutter County with dates to be determined at the September meeting.

## VII. Closed Session

a. Conference with Labor Negotiators

President, Chester Robertson announces the board will enter into closed session to discuss Conference with Labor Negotiators per Government Code Section 54957.6.

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Meeting reconvened May 29<sup>th</sup> 9:00am roll call taken

President, Chester Robertson announces the board has left closed session and reconvened into open session and reports, direction given to staff with no reportable action taken in closed session.

## V. Programs

### a. Budget and Salary Schedule for all Programs

David Nelson, Executive Director reviewed budget and salary schedule for all programs. A motion to adopt the budget and approve proposed salary scheduled with the following changes; the low salary rage for Financial Analyst Senior HR Consultant, Loss Prevention Analyst, Property/Liability Claims Adjuster, and Claims Examiner is reduced from \$67,000 to \$62,000 and the low salary range for the Director of Loss prevention, Director of Property and Liability, and Director of WC is lowered from \$95,000 to \$90,000. and with amended change to decrease line item 55 5560 110 down to \$200,000 and inclusion that it was amended May 28<sup>th</sup>, 2020 made by Van Maddox of Sierra County, Seconded by Edgar Nolasco of San Benito. Motion carried with 10 ayes in favor.

## VIII. Adjournment

President, Chester Robertson, adjourned meeting at 09:40am May 29th, 2020.